



Student/Parent Request for Pre-Arranged Absence

The Superintendent or his designee may excuse said child from attendance upon the request of his or her parents for purposes agreed upon by the school authorities and the parent: PROVIDED that such excused absence(s) shall not be permitted if deemed to cause a serious adverse effect upon the student's educational progress.
RCW 28A.225.010

Student Name _____

School _____ Grade _____ DOB _____ Current # Absences _____

We are requesting a pre-arranged absence from _____ to _____ for a total of _____

days; for the following reasons(s): _____

Signature of parent(s)/guardian(s)

Date

		Present Work			Work to be missed		
		Grade to date	Average or better	Failing or poor	Can make up or make special arrangements	Can make up, but is such that long range effect may lower grade	Material is such it can not be made up
Period	Teacher	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx
1							
2							
3							
4							
5							
6							
7							

Based on the above information, the student's current academic achievement, and the potential negative results of this absence, the request is: Excused _____ Denied; Not Excused _____

Principal Signature

See attached note

Phone conversation with parent